



## **RUBBER PARK INDIA (P) LTD**

**TENDER DOCUMENT No. RP/ADM/009/2025**

**SUPPLY OF SECURITY GUARDS – Ex-SERVICEMEN**  
**AT RUBBER PARK – IRAPURAM-ERNAKULAM &**  
**PIRAVANTHUR - KOLLAM**

### **ADDRESS**

**2 A, “Kautileeyam”  
Rubber Park  
Valayanchirangara,P.O  
Ernakulam,  
*Kerala, PIN-683 556.***

Phone : (0484) 2657218/ 2655548

E mail : [md@rubberparkindia.org](mailto:md@rubberparkindia.org)

Web site: [www.rubberparkindia.org](http://www.rubberparkindia.org)

## **INDEX**

<b>S/N</b>	<b>SUBJECT</b>	<b>PAGE</b>
<b>1</b>	<b>Tender Notice</b>	<b>2-16</b>
<b>2</b>	<b>Bid Synopsis</b>	<b>17-19</b>
<b>3</b>	<b>Instruction to Bidders</b>	<b>20-29</b>
<b>4</b>	<b>General Conditions of Contract</b>	<b>30-41</b>
<b>5</b>	<b>Special Conditions of Contract</b>	<b>42-49</b>
<b>6</b>	<b>Formats for Qualification</b>	<b>50-55</b>
<b>7</b>	<b>Bid Forms and other forms</b>	<b>56-60</b>
<b>8</b>	<b>Annexures</b>	<b>61-68</b>

## **Section - 1**

### **TENDER NOTICE**

## 1.0 Tender Notice

**1.01.**The Managing Director, Rubber Park India (P) Ltd. (RPIPL) invites Sealed tenders under two bid system from registered Security Agencies for the Supply of Security Guards – Ex-servicemen at Rubber Park India (P) Ltd at Irapuram, Valayanchirangara, Ernakulam & Piravanthur, Kollam on contract basis for a period of two years, as per the eligibility criteria prescribed in Clause 1.02.

Tender No.	Name of the work	EMD (Rs.)	Period of contract	Last date of submission of Tender documents	Time & Date of opening of Technical bid	Time & Date of Prebid meeting	Tender Fee (Non-Refundable)
RP/ADM/009/2025	Supply of Security Guards – Ex-servicemen at Rubber Park, at Irapuram, Ernakulam (Dt) & Piravanthur, Kollam (Dt)	Rs 50,000/-	2 Years.	02.00 PM on 06/01/2026	03.00 PM on 07/01/2026	11.00 AM on 22/12/2025	Rs. 5900/- (Inclusive of GST) remitted through online Payment

### 1.02. Minimum Eligibility Criteria

**1.02.1** The intending bidder is eligible to submit the bid, provided he has a valid license issued by the Government of Kerala as per The Private Security Agencies (Regulation) Act, 2005 / Kerala Private Security Agencies Rules – 2010 under the Contract Labour (Regulation & Abolition) Act, 1970. The Bidder should have a Registered or any Branch Office located in Kerala.

**1.02.2** The Bidder must have minimum 2 years experience in the field of providing security service – Ex servicemen category in central/state government department, public / reputed private sector Companies / undertaking, autonomous bodies for providing securities, as on date of submission of bid.

**1.02.3** The average annual turnover of the firm / company in the last three financial year (2022-23, 2023-24 & 2024-25) should be more than Rs.25 lakhs.

1.02.4 The Bidder must have EPF and ESI registration and proof of same shall be submitted.

1.02.5 Proof of registration under Shops & Commercial Establishments Act shall be submitted.

1.02.6 The Bidder must have GST registration and PAN number and proof of same shall be submitted.

1.02.7 The bidder may be a proprietary firm, partnership firm, Limited Liability Partnership, Private Ltd Company, Public Ltd Company, Corporate body legally constituted, processing required license and proof of same shall be submitted.

Before participating in the tender, the intending bidders are advised to satisfy themselves whether the conditions set out above are fully met by the bidders. The tender documents of those companies / firms who fail in the PQ process would be rejected summarily and no correspondence or intimation would be given to such companies or firm and the decision of RPIPL in this regard is final. The intending bidders have to quote their corresponding category wise rates in schedule of quantities along with the price bid.

### **1.03. General Tender Terms & Conditions for e-Procurement**

This tender is an e-Tender and is being published online for the Supply of Security Guards – Ex-servicemen at Rubber Park India (P) Ltd at Irapuram, Valayanchirangara, Ernakulam & Piravanthur, Kollam. The tender is invited in two cover system from the registered and eligible firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

The e-GP system shall not allow submission of bids online after the stipulated date & time. The bidder is advised to submit the bids well before the stipulated date & time to avoid any kind of network issues, traffic congestion, etc. In this regard, Rubber Park India (P) Ltd. shall not be responsible for any kind of such issues faced by bidder. Ineligible bidders or bidders who do not possess valid & active registration, on the date of bid submission, are strictly advised to refrain themselves from participating in this tender. If such instances are noticed, the same shall be treated as “fake bidding” by the respective bidder and such bidder shall be blacklisted by Rubber Park.

**1.03.01      Online Bidder registration process:**

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on [www.cca.gov.in](http://www.cca.gov.in). Once, the DSC is obtained, bidders have to register on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website for participating in this tender. Website registration is a one- time process without any registration fees. However, bidders have to procure DSC at their own cost.

The bidders, who submit their bids for this tender after digitally signing using their Digital Signature Certificate (DSC), accept that they have clearly understood and agreed the terms and conditions including the Form/ Annexures of this tender. Mentioning of price details at any place other than the designated place, shall disqualify the bid and the bid shall be summarily rejected.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through email: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) or [helpetender@gmail.com](mailto:helpetender@gmail.com) for assistance in this regard.

### Online Tender Process:

The tender process shall consist of the following stages:

- i. **Downloading of tender document:** Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. **Publishing of Corrigendum:** All corrigenda shall be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and shall not be available elsewhere.
- iii. **Pre-Bid Meeting:** Pre-Bid meeting shall be held at Office of Rubber Park at Irapuram, Ernakulam Dist. **on 22.12.2025 at 11.00 am** to clear the doubt of intending bidders, if any. The bidders can also attend the pre-bid meeting. For those who are not able to attend pre-bid meeting shall send all their queries, if any, to the mail id **md@rubberparkindia.org** on or **before 21/12/2025 at 11.00 am**. No queries received after the stipulated time shall be encouraged. All clarifications for the queries of bidders, if any, will be uploaded in e-tender website as addendum.
- iv. **Bid submission:** Bidders have to submit their bids **on or before 02.00 pm (IST) on 06/01/2026** along with supporting documents to support their eligibility, as required in this tender document on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances. The Rubber Park India (P) Ltd doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

No alterations shall be made by the bidder in the notice inviting tender, instructions to the bidders, contract form, general conditions of contract, special conditions, technical bid and price bid and if any such alterations are made, the tender is liable to be rejected.

v. **Opening of Technical Bid and Bidder short-listing:** The technical bids will be opened evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid. The technical bids will be opened online at the office of the **Rubber Park India (P) Ltd. 2A Kautileeyam, Valayanchirangara, Ernakulam 683 556 at 03.00 PM (IST); on 07/01/2026**. If the tender (technical bid) opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be done on the next working day at same time and place.

vi. **Opening of Price Bids:** Bids of the qualified bidder's shall only be considered for opening and evaluation of the price bid. The time and date of opening of Price Bid/BOQ (cover – 2) of the tender shall be intimated only to the qualified and technically acceptable bidders at a later date.

#### **1.03.02 Documents Comprising Bid:**

##### **(i).The First Stage (Pre-Qualification / Technical Bid – Cover - 1):**

Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload:

- 1) Tender Document.
- 2) Copy of certificate of incorporation issued by respective Registrar of Firms/Companies.
- 3) Copy of Registration under Kerala Shops & Commercial Establishments.
- 4) Copy of License under Kerala Contract Labour (Regulation & Abolition) Rules 1974.
- 5) Copy of the valid license issued by the Government of Kerala as per The Private Security Agencies (Regulation) Act, 2005
- 6) Copy of Registration under ESI Act
- 7) Copy of Registration under EPF Act
- 8) Copy of Audited Balance Sheet and P&L Account (2022-23, 2023-24 & 2024-25).
- 9) Copy of Experience Certificates issued by Clients (Work order of the client will not considered as experience certificate).
- 10) Copy of GST registration Certificate
- 11) Copy of PAN Card
- 12) Any other Document as specified in the tender.



**(ii). The Second Stage (Price Bid/BOO- Cover 2):**

The Bidder shall complete the Price bid as per format given for download along with this tender. This shall contain only duly filled BOQ – file in MS-Excel format and shall be uploaded using the digital signature of the Bidder in the e-tender portal.

Note: The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.

**Payment of Tender Fee and Earnest Money Deposit (EMD)**

The Bidder shall pay, a tender document fees of Rs. 5900 /- incl GST (Rupees Five Thousand Nine Hundred Only) and Earnest Money Deposit of Rs. 50,000/- (Fifty thousand Only)

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system

State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidders are required to avail Internet Banking Facility in any of below banks for making tender remittances in eProcurement System.

<b>A) Internet Banking Options (Retail)</b>			
1	Allahabad Bank	32	Kotak Mahindra Bank
2	Axis Bank	33	Lakshmi Vilas Bank
3	Andhra Bank	34	Mehsana Urban Co-op Bank
4	Bandan Bank	35	NKGSB Co-operative Bank
5	Bank of Bahrain and Kuwait	36	Oriental Bank of Commerce
6	Bank of Baroda	37	Punjab and Maharashtra Cooperative Bank
7	Bank of India	38	Punjab National Bank
8	Bank of Maharashtra	39	Punjab and Sind Bank

9	Bassein Catholic Co-operative Bank	40	RBL Bank
10	BNP Paribas	41	Saraswat Cooperative Bank
11	Canara Bank	42	ShamraoVithal Cooperative Bank
12	Catholic Syrian Bank	43	South Indian Bank
13	Central Bank of India	44	Standard Chartered Bank
14	City Union Bank	45	State Bank of India
15	Corporation Bank	46	Syndicate Bank
16	Cosmos Bank	47	Tamilnad Mercantile Bank
17	DCB Bank	48	Tamilnadu Cooperative Bank
18	Dena Bank	49	The Kalyan Janata Sahakari Bank
19	Deutsche Bank	50	TJSB Bank (Erstwhile Thane Janata Sahakari Bank)
20	Dhanalaxmi Bank	51	UCO Bank
21	Federal Bank	52	Union Bank of India
22	HDFC Bank	53	United Bank of India
23	ICICI Bank	54	Vijaya Bank
24	IDBI Bank	55	YES Bank
25	Indian Bank		
26	Indian Overseas Bank		
27	IndusInd Bank		
28	Jammu & Kashmir Bank		
29	Janata Sahakari Bank		
30	Karnataka Bank		
31	Karur Vysya Bank		
<b>B) Internet Banking Options (Corporate)</b>			
1	Bank of Baroda	21	Laxmi Vilas Bank
2	Bank of India	22	Oriental Bank of Commerce
3	Bank of Maharashtra	23	Punjab & Maharashtra Coop Bank
4	BNP Paribas	24	Punjab & Sind Bank
5	Canara Bank	25	Punjab National Bank
6	Catholic Syrian Bank	26	RBL Bank
7	City Union Bank	27	ShamraoVithal Co-operative Bank
8	Corporation Bank	28	South Indian Bank
9	Cosmos Bank	29	State Bank of India
10	Deutsche Bank	30	Syndicate Bank
11	Development Credit Bank	31	UCO Bank
12	Dhanalaxmi Bank	32	Union Bank of India
13	Federal Bank	33	UPPCL
14	HDFC Bank	34	Vijaya Bank
15	ICICI Bank	35	Axis Bank
16	Indian Overseas Bank		
17	Janta Sahakari Bank		

18	Jammu & Kashmir Bank		
19	Karur Vysya Bank		
20	Kotak Bank		

During the online bid submission process, bidder shall select SBI MOPS option and submit the page, to view the Terms and Conditions page. On further submitting the same, the e- Procurement system will re-direct the bidder to MOPS Gateway, where two options namely SBI and Other Banks\* will be shown. Here, Bidder may proceed as per below:

SBI Account Holders shall click SBI option to with its Net Banking Facility., where bidder can enter their internet banking credentials and transfer the Tender Fee and EMD amount.

Other Bank Account Holders may click Other Banks option to view the bank selection page. Here, bidders can select from any of the 54 Banks to proceed with its Net Banking Facility, for remitting tender payments.

\*Transaction Charges for Other Banks vide SBI Letter No. LHO/TVM/AC/2016-17/47 – 1% of transaction value subject to a minimum of Rs. 50/- and maximum of Rs. 150/-

\*Bidders who are using Other Banks option under SBI MOPS Payment Gateway, are advised by SBI to make online payment 72 hours in advance before tender closing time.

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing “Success” during bid opening.

#### **1.03.05. Submission Process:**

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Price bid online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender fee and EMD.

For page-by-page instructions on bid submission process, please visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and click “Bidders Manual Kit” link on the home page.

It is necessary to click on “Freeze bid” link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

Further details and clarifications can be had from the office of Rubber Park India (P) Ltd., 2A, Kautileeyam, Rubber Park, Valayanchirangara P.O, Irapuram, Ernakulam, Pin; 683556, Phone: 0484 – 2655538/48, 2657218 ( from Monday to Friday).

**1.04.** Rubber Park India (P) Ltd. shall have no responsibility for any errors in downloading the document or due to erroneous online submission. Rubber Park India (P) Ltd., reserves the right to accept or reject any or all tenders without assigning any reason what so ever.

**1.05.** After the public opening of the tenders, the information relating to the examination, clarification, evaluation and comparison of tenders and recommendations concerning the award of contract shall not be disclosed to the bidder and other persons not officially concerned with such process.

**1.06.** Rubber Park India (P) Ltd. shall have the right to accept any tender and reject any or all tenders. The Client will award the contract to the bidder whose bid has been determined to be substantially responsive and who has offered the lowest Evaluated Tender Price provided further that the bidder has the capability and resources to carry out the contract effectively.

Prior to the expiry of the period of validity of the tender “Rubber Park India (P) Ltd.” will notify the successful bidder in writing that his tender has been accepted. This letter (hereinafter referred as **Work Order**) shall name the sum, which “Rubber Park India (P) Ltd.” will pay to the contractor in consideration of the execution, completion, operation and guarantee of the work by the contractor as specified in the contract (hereinafter called the contract price). This letter of acceptance will constitute the formation of a contract.

**1.07.** Before commencing the work within 15 (Fifteen) days from the date of Work Order the bidder shall make a Performance Guarantee as given in Clause 1.12 of this notice and furnish the same for the proper fulfilment of the contract and shall execute an Agreement for the work in required non-judicial stamp paper worth Rs. 200/- in the format given as “Articles of Agreement”.

**1.08.** If the bidder fails to execute the Agreement as stated above within the specified period, his Earnest Money Deposit shall be forfeited to the Rubber Park India (P) Ltd. and such bidder shall be blacklisted for five years and fresh tenders called for or tender of the next lowest bidder will be considered. If as a result of such measures due to the default of the bidder to pay the required deposit, execute the agreement or take possession of the works of RPIPL any loss to RPIPL results, the loss will be recovered from the bidder by deducting from any amount due to him from other works or revenue recovery or by suitable course of action including legal proceedings.

**1.09.** Tenders not properly filled, mutilated, uploaded with incorrect calculations or generally not complying with the conditions and requirements of RPIPL are likely to be rejected.

**1.10.** The tender submitted on behalf of a firm shall be digitally signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender may be rejected by the Rubber Park India (P) Ltd.

**1.11. Earnest Money Deposit ( EMD)**

Earnest Money Deposit (EMD) is **Rs 50,000/-** (Rs Fifty Thousand only). It shall be remitted through online payment mechanism of e procurement system of Govt. of Kerala. The EMD will not carry any interest. Tenders submitted without EMD will be summarily rejected.

E.M.D. deposited with The Rubber Park India (P) Ltd. will be forfeited,

- i) If a Bidder withdraws his bid during the period of validity specified.
- ii) If the successful Bidder fails within the time limit to sign the Contract agreement or fails to furnish the required Performance Guarantee.

EMD will be discharged only after when the successful Bidder has furnished the Performance Guarantee and execution of the agreement.

### **1.12. Performance Guarantee**

The successful bidder has to submit a performance guarantee of 10% of the annual contract amount (highest contract amount out of the 2 years) by way of DD or NEFT/RTGS in favor of Managing Director, RPIPL within 15 days from the date of work order. The performance guarantee will be refunded only after three months from satisfactory completion of contract.

All the deposits of EMD, performance guarantee will not bear any interest whatsoever.

### **1.13. Payment Terms**

The CONTRACTOR shall submit copies of attendance sheet, copies of ECR statement and remittance slip of EPF & ESI, detailed salary statement along with the proof of disbursement of salary to bank account, and proof of other statutory payments if any at the time of submission of monthly bills. Upon receipt of each bill, RPIPL shall review it and if deemed to be in accordance with the Agreement, RPIPL shall approve said bill and payment shall be made to CONTRACTOR within ten days from the receipt of bill subject to bills being in complete shape with all necessary support documentation and in the accepted format. **The gratuity component ascertained in the monthly bills shall be retained by RPIPL and shall be settled within three months after completion of the contract period, subject to submission of proof of gratuity settlement if any, for the employees covered during the contract period with RPIPL. In cases where the contractor disburses bonus on a monthly basis, RPIPL shall verify such payment prior to settlement of the monthly bills. Where the bonus is paid on an annual basis, the Contractor shall submit satisfactory proof of bonus payment to RPIPL before releasing the corresponding bonus amount to the contractor.** All the applicable taxes and duties shall also be deducted from the bills.

All payments to the employees of the Contractor should be made by the Contractor only through the bank account of the employees, the proof of which shall be forwarded to RPIPL along with the monthly bills.

**Please note GST at the applicable rate will be paid extra, upon reflection of it in our GSTR 2B.**

The Contractor shall have no claim by way of interest or compensation for the reason of late releasing of the payment to them on this account. RPIPL shall have the sole authority to judge the performance of Services. Upon receipt of each invoice, RPIPL's representative shall review it and if deemed to be in accordance with the agreement, RPIPL shall approve the said invoice and payment will be made to contractor within ten (10) days from the receipt of correct invoice by RPIPL subject to bills being in complete shape with all necessary support documentation and in the accepted format. The GST at applicable rate shall be paid by the RPIPL. If the successful contractor has not paid ESI, EPF and other statutory payments, GST, Salary for employees, as per rules, the same will be recovered from the bills/ performance guarantee and contract will be cancelled at the risk and cost of the Contractor, without further notice.

#### **1.14.Period of Validity**

The tender shall remain valid for acceptance for a period of 90 days from the date of opening of Technical Bid . If any bidder withdraws his tender before the said period or makes any modifications in terms and conditions of the tender, then the RPIPL has the liberty to forfeit the said Earnest Money Deposit. If required, validity of tender period shall be extended by the bidder, on the request of the tendering authority, without any additional financial commitments.

#### **1.15.Inspection of Site**

Every bidder is expected to inspect the site of the proposed work and acquaint himself with the site conditions, approaches, and nature of work and qualified and experienced personnel for the works and the means of access to the site etc and shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect his tender etc. before quoting his rates. He must go through all the terms and conditions of the tender documents. No extra charges consequent on any misunderstanding or otherwise shall be allowed.

#### **1.16.Quantum of Work**

The requirements of security services are tentative and may increase or decrease at the sole discretion of RPIPL. And it is liable to alteration by deletions, deductions, or additions at the discretion of the RPIPL without affecting the terms of the contract.

RPIPL reserves the right to increase or decrease the quantum of work without assigning any reason.

#### **1.17. All Inclusive Rates**

The price quoted shall be based on monthly rate for a guard for supply of 12 guards (total) duties per day at both Gates, viz, Site A & Site B, for a period of one month at Irapuram, Ernakulam and 3 guards duty at Rubber Park, Piravanthur, Kollam Dist. Service charges shall be quoted separately. The rates quoted should not be below the minimum wages. **The VDA quoted shall be based on the latest Consumer Price Index (CPI) for Kerala as of September 2025 for both the first and second years of the contract. However, increase in VDA, along with applicable increase in statutory payments (including bonus, gratuity, EPF/ESI, Reliever charges & Holiday Allowance), during the second year of the contract, shall be paid additionally by RPIPL. Basic Pay shall be as per the revised notification # LBRD-E1/43/2024-LBRD dt. 28.02.2025 and other allowance shall be as per the G.O (P) No. 38/2017/LBR dt. 09.05.2017, payable to employees employed in private security sector in the State of Kerala.** The bids quoted with rates below the minimum wages will not be considered for evaluation.

The price quoted should be inclusive of all charges i.e., Minimum Wages (Basic, VDA, Uniform allowance, Washing Allowance, Night Duty Allowance) and other charges i.e., Holiday allowances (double the wage), Reliever Charges ( for weekly off days, leave & for holidays ), Bonus, Gratuity, LWF, PF, ESI, Employees Compensation Insurance and any other statutory charges as per the new Labour Code and Service Charges but excluding GST . The period of contract shall be for a period of 2 years. The price bid is based on monthly rate per guard for 8 hour duty. However, the CONTRACTOR has the liberty to pay wages higher than the minimum wages to his personnel without incurring any additional cost to RPIPL.

The rates quoted shall be firm throughout the period of contract and there shall be no upward revision of the rates quoted by the contractor for any reason what so ever.

This contract may be renewed for subsequent years on the same terms subject to the mutual consent of the Parties. During any extended period of the contract, RPIPL shall bear only the additional cost arising from any increase in VDA and subsequent increase in statutory payments.



**1.18.** The contract shall be for period of 2 years and the bidder shall indicate the cost accordingly.

### **1.19. Interpreting Specifications**

In interpreting the specifications, the following order of decreasing importance shall be followed;

1. Tender Schedule.
2. Special conditions of contract.
3. Instruction to tenders.
4. General conditions of contract.

**1.20.** While all efforts have been made to avoid errors in the drafting of tender documents, the Bidders are advised to check the same carefully. No claim on account of any errors detected later in the tender documents shall be entertained.

**1.21.** No alterations shall be made by the bidder in the Tender Form. (Notice Inviting Tenders, Instructions to the Bidders, Contract form, Conditions of the Contract and specifications) And if any such alterations are made or any special conditions attached, the tender is liable to be rejected.

**1.22.** The acceptance of a tender shall rest with the Tendering authority of the RPIPL, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all the tenders received without assigning any reasons whatsoever.

**1.23.** The Tendering authority of the RPIPL reserves the right of accepting the tenders received and the Bidder shall be bound to perform the same at the rate quoted.

**1.24.** On acceptance of the Work Order, the contractor shall intimate the name of his accredited representative who would be supervising the work and would be responsible for taking instructions for carrying out the work.

**1.25.** RPIPL's decision with regard to the quality of workmanship will be final and binding, any material rejected by the Rubber Park shall be immediately removed by the contractor.

**1.26. After opening of the financial bid and before award of the contract, the lowest quoted bidder (L1) has to submit the monthly wage split up of the Guards deployed as per the format attached as per Annexure 1 (Section 8, Annexures). This wage split up shall not be kept along with the price bid or up loaded along with the tender document. It has to be submitted by L1 bidder only after opening the price bid.**

**1.27. Bidders quoting amount not covering all the statutory payments will be rejected.**

**1.28. Sub Letting :** No part of the contract shall be sublet without the written permission of Rubber Park nor shall transfer be made by Power of Attorney authorizing others to carry out the work or receive payment on behalf of the bidder.

This Notice Inviting Tender will form part of the tender document and the agreement executed by the successful bidder.

Place: Irapuram  
Date: 16 / 12 / 2025

**Managing Director,**  
Rubber Park India (P) Ltd.  
2A, "Kautileeyam"  
Valayanchirangara P O,  
Irapuram, Ernakulam  
Kerala – 683 556